



GOVERNMENT OF KERALA

No.66/2012/Fin

Finance (IT-SF) Department  
Thiruvananthapuram,  
Dated, 15.11.2012

CIRCULAR

Sub:- Finance Department-SPARK-Limiting the authorizations to competent authorities -Directions-issued

Read:-1. G.O.(Rt) No.171/2011/ITD dated, 23.9.2011  
2. Circular No.78001/IT-SF/2012/Fin dated, 19.9.2012  
3. Circular No.62/2012/Fin dated, 16.10.2012

As per the circular second cited, Government have issued detailed instructions for limiting the access of establishment related functions to establishment users and salary bill related functions to the DDO level users only in the SPARK application.

But at present, the authorizations are given even to lower level officers, such as clerks etc. (who are dealing the seat) and not to the authority competent to change the entitlement and accounts matters of the government employees. Though the authorizations are given to these employees, as requested by their Head of Departments and Head of Offices, the practice of granting such privileges to officials not competent to effect changes in the entitlement and accounts matters of government employees, will provide a room to make correction/addition/deletion of entitlement matters in SPARK system without proper approval of the authority competent.

In the circumstances, all Head of Departments and Head of Offices are informed that present privileges given to the entitlement and account clerks or such supporting staffs as establishment and DDO users in SPARK will be withdrawn by 31.12.2012, without further notice.

Hence all the Head of Departments and Head of Offices are directed to furnish the details of authorized users ie, the authority competent to authorize the entitlement and accounts matters of the employees under their control, to the Chief Project Manager, SPARK

PMU, Uppalam Treasury Buildings, Trivandrum (Fax No. 0471-2571420, e-mail: cpm@spark.gov.in) before 31.12.2012 without fail so as to limit such login privileges to the competent officers only.

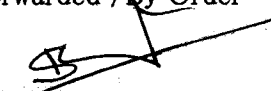
Any further clarification in this regard can be obtained from the Chief Project Manager of SPARK.

RAJESHKUMAR SINHA  
Secretary (Finance Expenditure)

To

All Head of Departments  
All Departments in Secretariat  
The Director of Treasuries, Thiruvananthapuram  
Information Technology Department, Secretariat  
All sections/Officers in Finance Department  
The Director, KSITM, Vellayambalam, Thiruvananthapuram  
The Chief Project Manager, SPARK, Uppalam Treasury Building, Thiruvananthapuram  
~~www.finance.kerala.gov.in~~  
The State Informatics Officer, NIC, Vellayambalam, Thiruvananthapuram  
Stock file / Office copy

Forwarded /By Order

  
Section Officer